

## Fall 2026 Junior Journey

### **Next Steps After the Showcase...**

Most of the Jr. Journeys and their prices will be online on the Junior Journey page of the college website starting Wednesday, February 25th for you to review. Please carefully review the destinations, descriptions, prices, deposit deadlines and payment schedules. The payment schedule is also posted on Engage. Make sure you review and discuss the Jr. Journeys and prices with your parents or guardian before you choose a Jr. Journey. Information can be found on the Student Travel webpage on the college's website at <https://www.flsouthern.edu/campus-offices/student-travel/home.aspx> Scroll down the page to see all Jr. Journeys being offered for Fall 2026. Click "View all Trips" or click the region drop down menu to review Jr. Journey information.

#### **TO APPLY ON THE TRAVEL TAB ON THE PORTAL:**

**SENIORS:** Beginning on Monday, March 16th at 11:00am ONLY seniors (graduating in December 2026 or May 2027 who are Jr. Journey eligible students) can apply for Fall 2026 Jr. Journeys. (If you have already used your Jr. Journey eligibility on a previous Jr. Journey, you may apply starting Friday, March 20th. Students are not permitted to participate on a Jr. Journey after they graduate.)

**JUNIORS:** On Wednesday, March 18th, juniors who are Jr. Journey eligible students can apply for Fall 2026 Jr. Journeys beginning at 11:00am. If you are a junior and the portal allows you access before Wednesday, March 18th, you must wait until 11:00a on Wednesday, March 18th to apply. Starting an application earlier than Wednesday, March 18th at 11:00a may cause you to lose your place in the queue. It can take IT 24 hours before your application is reset for you to submit another application. Jr. Journeys may fill up during that time. **(If you already used your Jr. Journey eligibility on a previous Jr. Journey, you may apply starting Friday, March 20th.)**

**ALL OTHER STUDENTS:** All other students will have access to the Travel tab on the portal to apply for a Jr. Journey beginning Friday, March 20<sup>th</sup> at 11:00am.

**To apply on the portal: Please read our Application Tech Tips posted on our webpage and on Engage.** Students will log onto their student portal, click the travel tab at the top of the portal ribbon, complete a Jr. Journey application in full, submit the application along with a passport that is valid six (6) months beyond the return date of the trip, their driver's license or govt. issued ID and health insurance card. Only full-time undergraduate students are eligible to travel.

Note: You may only apply for one (1) Jr. Journey. Take your time and please make sure you choose the correct destination from the drop-down box as your application will only populate to that choice. If the Jr. Journey is not in the drop-down box, it is full and not available. It will not populate to a selection that you have typed in the box. Choose another Jr. Journey **OR add your name to the waitlist**, which is located on the page where the Jr. Journey application is started. You cannot have your name in two places.

If you make a mistake and apply for the wrong destination you will need to send an email to [juniorjourney@flsouthern.edu](mailto:juniorjourney@flsouthern.edu) to request that your application be canceled and reset. Be aware that all Jr. Journeys have limited space. It can take IT 24 hours before your application is reset for you to submit another application. Jr. Journeys may fill up during that time.

#### **Before you start your application**

- Make sure you have your Driver's License or govt. issued ID, health insurance card and a valid passport. Photos taken with "live" turned on camera will not upload (heic format). Do not upload .jgms from a mac. Choose a .png or .pdf . Read our Tech Tips on engage.

#### **Begin your application on the portal**

- After logging into the portal, click "Travel" at the top of the screen. (If you do not have the "Travel" tab, it is because you are not eligible to apply at that time). The travel tab will be visible to all students on Friday, March 20th. **IMPORTANT:** If you log on to the portal before 11:00a on the date you are eligible to register, the travel tab and/or the Jr. Journeys will not be visible. You may need to clear the computer's cache and log on after 11:00a to see the travel tab and Jr. Journeys. It is best to use a laptop or desktop and not a cell phone. Consider using the same

workarounds that you use for class registration. Campus resources such as the library computers and Rinker are open for you to utilize.

- Begin and complete the application in full and upload all requested documents. Incomplete/Partial applications cannot be accepted. Look at your percentage of application completion, if it is not 100%, we cannot process it so make sure you finish it.
- When prompted, you must upload a government issued ID before your application is properly submitted. You must also upload a copy of your valid passport with an expiration date of 6 months beyond the return date of the trip. Please **do not** upload an expired passport or any other notes. Important: only applications with a valid passport and other documents will be considered a full submission and will be placed on a preliminary trip list until trip space is filled. Upload a copy of the inside information page of the passport that has your photo, information, and signature.
- If you do not have a valid Passport, you can still apply for a trip by placing your name on the waitlist and sending an email to [juniorjourney@flsouthern.edu](mailto:juniorjourney@flsouthern.edu) stating that you placed your name on the waitlist since you don't have a passport to upload. You aren't confirmed on a Junior Journey list until you bring a valid passport or receipt showing you have paid and applied for a passport.
- Note: In addition to passport submission, many factors are considered and will be verified before Jr. Journey placement.
- If you choose a Jr. Journey that requires permission from the instructor, please make sure you email the faculty member leading the Jr. Journey as soon as possible prior to submitting your application. (Note: You may submit the application, but acceptance must be verified before you are placed on the Jr. Journey list).

#### **Submitting Additional Documents, Receiving Clearance to make a deposit.**

- If your application is approved, you will be notified by email from the Office of Student Travel with instructions on how to make a deposit. It can take over a week to receive this email. You are not guaranteed a spot on the trip until your deposit is received. Please make sure you are checking your "mocs" email. This is the email the Student Travel Office will use to communicate with you throughout this process.

**Note:** Although we will accept your application through the portal (and any required documents you have not previously uploaded or turned in) and we will email you with confirmation and instructions to make a deposit - you will not be on the initial Jr. Journey list until the following has been completed:

1. All documents turned in including a valid passport.
2. A non-refundable deposit of \$350 for all Jr. Journeys, which is a part of the total trip cost. (\*\*You will receive a payment schedule of due dates for trip balances once you are confirmed on the Junior Journey list. You will be able to make the payments through the portal once your initial deposit has been cleared. Deposits must be made by Monday, April 6th or you will be moved to a waitlist.)
3. Current GPA, financial, business, social standing and Junior Journey eligibility of each student is verified internally. Note: this will be verified a second time prior to departure.

Note: Junior Journeys that have more applicants than spaces will be based on the following: a valid passport in hand, total number of semesters at FSC, cumulative G.P.A. and payment of deposit.

**You will be notified by the faculty leading the Junior Journey if you are on the official Junior Journey list.**

#### **Important Notes:**

- All Junior Journeys have limited space. If a Junior Journey is filled, place your name on the waitlist and you will be notified by the Office of Student Travel. Therefore, it is beneficial to have a second option in mind.
- A Health Clearance for Student Travel form, which is a requirement to participate on a Jr. Journey, must be submitted by the due date provided by the Student Travel Office typically set a few months before the departure.
- Students are not permitted to take online classes while studying abroad.
- If you are traveling on a May Jr. Journey, please see our Housing Information on our webpage and Engage!

#### **Important Dates:**

**Monday, March 16th at 11a** – Seniors may apply on the portal

**Wednesday, March 18th at 11a** – Juniors may apply on the portal

**Friday, March 20th at 11a** - all other students may apply

**Monday, April 6th** – Deposit deadline

If you have any questions, please email the Office of Student Travel: [juniorjourney@flsouthern.edu](mailto:juniorjourney@flsouthern.edu)